SUMMARY OF

MINUTES OF THE MEETING OF THE

DELTA MULTI-HAZARD COORDINATION TASK FORCE

Held at the
California Emergency Management Agency,
Multi-Purpose Room, First Floor,
Mather, California
Tuesday, November 10, 2009
1:00 p.m. – 3:00 p.m.

VOLUME 3

MEMBERS PRESENT

Jim Brown, Inland Regional Administrator	Cal EMA
William Croyle, P.E. Chief Flood Operations	Department of Water Resources (DWR)
Linda Fiack, Executive Director	Delta Protection Commission (DPC)
Christopher Boyer, Emergency Services Manager	County of Contra Costa
Robert Powell, Emergency Services Manager	County of Solano
William Martin, Emergency Services Manager	County of Yolo

MEMBERS ABSENT

Richard Ince, Coordinator	County of Sacramento
Ronald Baldwin, Director	County of San Joaquin

CALIFORNIA EMERGENCY MANAGEMENT AGENCY STAFF

Gerald Kopp, Senior Emergency Services Coordinator
Camille Valencia, Emergency Services Coordinator
Kimberly Lorenz, Emergency Services Coordinator
William Llewellyn, Emergency Services Coordinator
Roger Sigtermans, Senior Emergency Services Coordinator
Sharon Avery, Senior Exercise Coordinator
Bob Butchart, Emergency Services Coordinator
B.J. Bjornson, Exercise Coordinator

OTHERS PRESENT

Kyle Norderer, Yolo County Office of Emergency Services

Agenda Item I: Call to Order
This meeting of the Delta Multi-Hazard Coordination Task Force was called to order at 1:06 p.m. by Jim Brown, Inland Regional Administrator of the lead agency, California Emergency Management Agency (Cal EMA).

Agenda Item II: Roll Call
Jim Brown, called roll and members present include: Jim Brown, William Croyle, Linda Fiack, Chris Boyer, Bill Martin, Bob Powell, members absent Rick Ince and Ron Baldwin.

MOTION ONE
Motion made by Bill Powell, Solano County seconded and carried that the Delta Multi-Hazard Coordination Taskforce July summary minutes to be approved. The vote was passed unanimously.

Agenda Item III: Opening Remarks
Jim Brown thanked the Taskforce for attending and conveyed appreciation for working well together. Mr. Brown shared that the meeting focus will be on the Task Force framework/strategy efforts. He introduced Jerry Kopp, Senior Emergency Services Coordinator as facilitator for this meeting.

Agenda Item IV: Requirements of SB 27
Jerry Kopp, Sr. ESC, initiated discussion on the requirements of SB 27 to ensure the Task Force will accomplish all of the points of SB 27; and stressing the need for a strategy versus an emergency plan.

William Croyle shared his understanding of SB 27 which states "testing" protocols in place. He added that once a tabletop exercise is complete the Task Force may find gaps. Linda Fiack agreed and added that the need for a tabletop exercise was a minimum deliverable and the Task Force may not need details for the specific deficiency but identify resources and what is required to close those gaps. Mr. Kopp identified that while there are older procedures that can be analyzed, the Task Force must examine the procedures within the constraints of SB 27.

Mr. Kopp began a power point presentation to outline SB 27 deliverables to include a protocol for unified command response, development of draft emergency response strategy, an exercise and a report to the agency secretary, the legislature and Governor.

Mr. Kopp asked the Task Force to consider an outline and development for OHS strategies with a framework-consistent with SEMS/NIMS. He asked the Task Force to recognize the need to determine how to respond to delta events in different regions and the need to coordinate efforts to address needs broadly. Mr. Kopp referenced the motion from the July 29th meeting which identified workgroups on a threat assessment basis. He added that this effort will be incorporated into preparedness plans.

Agenda Item V: Development of Emergency Preparedness Draft Strategy
The Task Force roundtable discussion progressed to the strategy topics for an all hazards approach, and preparedness planning. These topics should be referenced in documents included as components of the strategy for the future, which could later be developed and redefined. (i.e. mapping-common mapping, education strategy, response jurisdictional protocol-communications workgroup-alert systems)

Discussion suggestions included beginning with a model/strategy to map the direction and that recovery protocols are needed to identify scopes of assistance including long and short term limitations. The Task Force also discussed the need for supervisory board members and responders to be included in the communication protocol. This issue could include those jurisdictions to be incorporated into the communication component for education and outreach (i.e. brochures for public and outreach to identified local government agencies). The group agreed that this outreach product could be accomplished after the framework is created.

Agenda Item VI: Resource Allocation and Timeline
The Task Force established a timeline to allocate resources in order to meet the deadline of January 1, 2011 to the Legislature and Governor. The following timeline was established:

Milestone March/April 2010 Deliverable: Multi-Hazard Tabletop Exercise
Milestone June 2010 Deliverable: Draft Strategy Review
Milestone Sept,/Oct. 2010 Deliverable: Draft strategy document to Cal EMA Secretary.

Chris Boyer recommended that the Task Force receive a presentation from Warden Robert Roberts, State Water Resources Board, Office of Spill Prevention and Response. Staff was tasked to confirm a presentation for the next Task Force meeting tentatively scheduled for December 2009 or January 2010. Mr. Kopp reminded the Task Force of the responsibility to define the strategy, not write the plan. The Task Force will need to identify strategy resources and deliverables (outreach, tabletop dates, and draft strategy)

MOTION TWO
Motion by Chris Boyer, Contra Costa County, seconded and carried to accept direction and adopt a Timeline Deliverable Workplan as identified today. The vote was passed with one abstention and without discussion.

Mr. Kopp requested the Task Force to identify materials for the strategy outline including maps, details on protocols/procedures, and risk analyses. Chris Boyer reminded the group of the requirement for transparency in government and that any documents forwarded and used for these deliverables should not be confidential.

Agenda Item VII: Public Comment
Roger Sigtermans, Coastal Region Cal EMA, updated the Task Force regarding the form for on-scene requests requiring the need to identify the event of the hazard. He added that during disaster events the Coast Guard is open to including additional staff in the briefing discussions. Chris Boyer asked for more detail regarding the Golden Guardian Exercise for next year and weather the exercise was selected for a flood event. Cal EMA staff Sharon Avery confirmed this data and added that each county can describe the flood impact.

Agenda Item VIII: Adjournment
Mr. Brown declared the meeting adjourned at approximately 2:32 p.m.